

MINUTES OF THE AIRPORT ADVISORY BOARD MEETING

HELD WEDNESDAY, OCTOBER 18, 2006 AT 9:00 A.M.

DEBERRY ROOM, 200 CANAL ST., NEW SMYRNA BEACH, FLORIDA

Mr. Perry called the meeting to order with the following answering present to roll call:

Robert Perry, Chairman
Linda Crevasse
Stuart Madson
John Paul Kellat
Herb Gardner

Members Absent:

Richard Snyder

Also present was: Rhonda Walker, Asst. Public Works Director

Mr. Perry welcomed 2 new members to the board, Mr. Kellat and Mr. Gardner, and also thanked Gary Norville and John Strong for their years of service.

APPROVAL OF MINUTES

The July 19th, 2006 minutes were approved as written.

OLD BUSINESS

1. Hangar inspections-Mrs. Walker reported the following:
 - a. An inspection was performed on B&C hangars doors.
 - b. Pricing was obtained for replacing the doors with bi-fold doors and she proposed replacing the doors 5 per year over the next four years – for 20 units total.
 - c. Minimal cost will be \$4,000 each door – and will be bid out
 - d. Complete inspections need to be completed– Mr. Perry and Mr. Kellat volunteered to accompany Mrs. Walker.

2. Fuel farm for all Fixed Base Operators (FBO) on the airport:
 - a. Relocation is proposed in the 2008/09 JACIP.
 - b. Several sites are being reviewed –utilizing the site between the Shade hangars and Greg Arnette’s hangar would require relocation of the NDB. At this time the FAA will not allow the NDB to be decommissioned.
 - c. Epic Aviation’s temporary use of a fuel truck is a violation of the Airport ordinance and has been asked to discontinue the operation.
 - d. The site next to the new Police and Fire Dept.’s fuel farm was discarded because the cost to run the pipe was prohibitive.

3. Status of Albatross/Caribou aircraft:
 - a. Tom Crevasse relocated and secured the planes away from the compass rose.
 - b. The City attorney has been consulted regarding back fees due and to send late notices to bring accounts up to date.

- c. There is no executed lease for the aircraft. The aircrafts are literally falling apart on the runway.
4. Status of the Lighting project and remarking of Runway 6/24:
 - a. The project has been completed with the exception of the punch list items.
 - b. Runways are scheduled to be scraped with box blade at the ends to control weeds growing through the asphalt
 - c. An FAA grant will be applied for to complete the remaining phase of the signs project.
 - d. The only FAA discretionary funds available for the rest of this year would be those for a noise study if requested.
5. Fuel flowage fees and or revisions:
 - a. Spoke to Finance Director regarding auditable flowage fees, and he said he will look into it, but he is leaving his position on November 24th. Fuel flowage fees will be brought up with the new Finance Director.
6. Electric meter for Vintage Props and Jets and parking lot lights:
 - a. Currently the City pays the charges and then is reimbursed by Vintage with their monthly lease payment.
 - b. The Utilities Commission engineer has been consulted for the rewiring that it would require for an additional meter to separate charges for the airport parking lot lights and the buildings.
7. Letter to Board of Realtors:
 - a. Addendum to residential purchase agreement would be in paperwork to be included to a prospective buyer when an offer is being placed on a house in the area around the airport, which is effected by noise. The City Attorney will be consulted and then it will go before the City Commission for final approval.
 - b. After discussion the board's recommendation was to make the noise disclosure area around the airport consist of every residential home within a 2-mile perimeter.

MOTION made by Mr. Perry to change the addendum to the Residential Purchase Agreement for the Board of Realtors to include a disclosure form for all residential customers within a two-mile perimeter of the airport. SECONDED by Mr. Kellat

ALL IN FAVOR

MOTION CARRIED: 6-0

NEW BUSINESS

1. Part 150 Noise Study Grant proposal:
 - a. Mrs. Walker has contacted the FAA Orlando Airports District Office (ADO) and consulted with Richard Owen the new Program Manager regarding the process required to start the Noise Study grant proposal.
 - b. The Noise Abatement Committee members will be contacted to see how many are interested in continuing to serve on the board to determine how many seats will be vacant. A full committee will need to be available to assist with a Part 150 Noise Study grant is approved.
 - c. Gary Norville of American Aero Services asked about the frequency of complaints since Runway 7-25 has reopened. Mrs. Walker stated there is about 2 to 3 a day from mainly the same people living in the county area west of Runway 7-25. Several new complaints came from the Fairgreen area because Runway 7-25 had been closed since April and the other two runways were used more than normal.
 - d. Mrs. Walker said that she will be attending a Noise Conference in January and information she obtains could be discussed at the next meeting.

2. Fiscal 2007 Budget and Airport land sales:
 - a. The City is in the process of selling the property at the intersection of Industrial Park Ave and Turnbull Bay Road to Volusia County School Board for the expansion of the bus station site. The adjoining property has been leased to the new garbage contractor, Waste Pro on a temporary month-to-month basis.
 - b. The proceeds from the sell or lease of Airport properties will be directed to the Airport Enterprise Fund and is accounted for by the Finance Department.
 - c. Purchase of the ARFF truck will be paid for with Airport funds and will be housed at the proposed Fire Department to be built on the Airport property.
 - d. No land lease payment will be paid to the Airport fund when the new Police and Fire Department is built. The services provided by the Police and Fire Departments are considered mutual aid in exchange for a lease payment.

3. Air Traffic Control Tower (ATCT):
 - a. The Air Traffic Control Tower's second year anniversary will be on October 27, 2006. If the traffic count continues at its current level there will be no lose of the 100% funding for personnel to staff the Tower.

4. Airport Manager Comments:
 - a. The Florida Department of Transportation requires that all General Aviation Airports with runways 5,000 or more submit an Airport Safety Plan in order to retain their licensing. The deadline to submit the plan is the end of November.

- b. The FAA requires that every 5-years a Request for Qualifications (RFQ) for the Airport Engineer Consultant Services be completed. The RFQ is in the process and should be sent out by the end of the year.

5. Airport Advisory Board Member Comments:

Linda Crevasse asked whether the Airport receives \$150,000 a year for Vintage Props and Jets for being a Commercial Airlines on the Airport? With this in mind, Mrs. Crevasse just wanted to clarify that in the past, "handshake" agreements made weren't all just beneficial to them and no one else. Mrs. Walker stated that all future leases, agreements, etc. will be documented by the City Attorney or the new Assistant City Attorney and should be handled in a timely manner.

Mr. Gardner asked if there has been any further complaints or comments from Mr. Pridgeon. Mrs. Walker stated he had made a noise presentation to the City Commission. She stated that the office has not received any calls from his since Runway 7-25 was reopened, which shifted the flights to disburse the noise more evenly. Mrs. Walker stated that the Runway 7 is used in calm winds.

Mr. Madson suggested charging the Police and Fire Department rent for their proposed new location at the Airport. He stated that he noticed one night while at his hangar quite late, he never saw one police car patrol the hangar area the whole time. He said if the arrangement is that there will be better security included for the airport, he hopes it actually will be provided.

Mr. Kellat asked what was being done with the Civil Air Patrol building and what was the possibility of using it as a museum. Mrs. Walker said she would consult Mr. Hagood. Mr. Kellat said the Disabled American Vets could assist with funds for the restoration.

PUBLIC PARTICIPATION

Paul Rooy of Daytona Beach questioned whether the Non-Directional Beacon (NDB) is functional at this time and if it is not, when it will be up and running again? Mrs. Walker answered that it is in need of repair, but the repairman is out of the country at this time, therefore it has been NOTAM'ed out until his return. The repair on NDB's is a limited field and there is no one else in the area to make necessary repairs. This type of beacon as it ages can be effected when there is substantial rain. When it is replaced, it will be with a different type and would be relocated more centrally on the airport. Mr. Rooy expressed that it is a valuable navigation aid for all pilots in the area that do not have Instrument Flight Rule (IFR) equipment or GPS systems, and he hopes that it will not be decommissioned for at least 5-10 years. Mr. Perry said that if it were relocated, it would be more accessible for approach on the other runways. Mrs. Walker reminded the Board that our NDB is the only one in Volusia County. Mr. Perry mentioned that it

would affect student training for practicing their NDB approaches if it were ever decommissioned.

Gary Norville questioned what the line item in the budget for \$1 million in Airport land sale was and if any of the funds could be used for hiring other airport office help? Mrs. Walker stated that during the budget process a request was made this year for additional help, but it was denied. Mr. Norville then asked how many projects Mrs. Walker was currently working on for the Airport and she answered approximately seven. It was suggested to place this on the AAB agenda for discussion and if recommended to be placed on the agenda for the next City Commission meeting for at least a part-time assistant for Mrs. Walker.

Discussion regarding next meeting to be in an evening at least once a year so that others concerned can attend, but will depend on availability for the DeBerry Room. Will check on availability at 7:00 p.m. on January 24th.

MEETING ADJOURNED BY MR. PERRY AT 10:15 A.M.

Cc: Mayor and Commission (5)
Members of Press (2)
Airport Businesses (12)
John Hagood, City Manager
Khalid Resheidat, Public Works Director
Rhonda Walker, Asst. Public Works Director
David Webster, ATCT Manager